## WORKPLACE ACCESS AND SAFETY **POLICY MANUAL**



## 2. Health and Safety Policy

Workplace Access & Safety recognises and is committed to its responsibility for the health, safety and welfare of its employees, contractors, visitors and those affected by our work. To achieve this, Workplace Access & Safety will:

- comply with all relevant occupational health and safety legislation and requirements of AS/NZS 4801 and OHSAS 18001 Standards,
- conduct regular consultation with employees on issues that will impact their health, safety and wellbeing,
- ensure OHS targets and objectives are set and reviewed in order to continuously improve our safe work practices and prevent work-related injury and illness.

Resources commensurate with the company's emphasis towards occupational health and safety will be made available to provide and maintain for the physical and psychological well-being of employees. Where Workplace Access & Safety does not have the necessary in-house knowledge or expertise to enable it to meet its occupational health and safety obligations, Workplace Access & Safety will ensure that advice and guidance are obtained from competent occupational health and safety professionals.

Senior managers and supervisors will be responsible to:

- provide and maintain a safe work environment for employees, contractors and visitors,
- implement policies and procedures effectively,
- investigate and report all incidents, including near misses
- monitor their team's OHS performance and implement improvements.

All employees will be expected to demonstrate a willingness to embrace the concept of safe work practices and report all hazards and incidents including near misses to their supervisor or manager. Employees will be required to participate in OHS training and consultations.

This policy is but an outline of the commitment which this company places upon occupational health and safety. It is reviewed periodically to ensure it remains relevant to our work activities.

Approved by Carl Sachs **Managing Director**